



- 1 The school and Catholic Schools Broken Bay (CSBB) both independently and through its schools collect personal information, including sensitive information about students and parents or guardians before and after enrolment, through the use of electronic systems or in the course of conversations. The primary purpose of collecting this information is to enable the school to provide schooling to students enrolled at the school, exercise its duty of care, and perform necessary associated administrative activities, which will enable students to take part in all the activities of the school.
- 2 The school may collect personal information from you to enable the school to discharge its duty of care.
- 3 Laws governing or relating to the operation of schools require certain information to be collected and disclosed. These include education, public health and child protection laws.
- 4 Health information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about your child from time to time.

may include to:

- x other schools and teachers at those schools including a new school to which a student transfers to facilitate the transfer of the student
- x government departments and agencies (including for policy and funding purposes)
- x CSBB
- x Catholic Schools NSW
- x the Diocese of Broken Bay and its parishes
- x medical practitioners
- x people providing educational, support and health services to the school, including specialist visiting teachers, sports coaches, volunteers, counsellors and providers of learning and assessment tools
- x

- 9 The school uses centralised information management and storage systems (Systems ). These Systems are provided by the Catholic Education Network (CEnet) and third party service providers. CEnet is owned by the Catholic dioceses. Personal information is stored with and accessible by CEnet and the third party service providers for the purpose of providing services to the school in connection with the Systems and for CEnet, for administering the education of students.
- 10 The school uses third party service providers to provide services to the school that involve the use of personal information, such as services relating to email, instant messaging and education and assessment applications. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. Further information about the school's use of personal information and the services provided by these service providers is contained in the CSBB Privacy Policy.
- 11 The CSBB Privacy Policy, accessible on the school's website.